

HERITAGE PRESERVATION COMMISSION
MINUTES
November 5, 2018

MEMBERS PRESENT: Thom Hamilton
Mary Keele
Patsy Edmondson
Paul Smith
Kathy Ray

OTHERS PRESENT: Bruce Fleming, Planning & Zoning Director
Brenda Fletcher, Zoning Assistant
Pat Rogers
Karen Laban
Jay Howell
Ashley Keever
Marcia Donald
Tommy Block
Paughnee Hale

The Monday, November 5, 2018, Heritage Preservation Commission meeting was called to order by Thom Hamilton. The minutes of the August 6, 2018, meeting were reviewed and were approved as printed.

APPLICATION NO: COA-18-70000011
APPLICANT: City of West Monroe
LOCATION: Downtown Historic District
REQUEST: Requesting review of the nomination of the Downtown West Monroe Historic District boundaries to the National Register of Historic Places.

Thom Hamilton told the Commission that Bruce Fleming had sent everyone a packet for the National Register of Historic Places Registration Form. Bruce Fleming told the Commission that they would need to vote for the first three questions. (1) Does the nomination meet the Criteria for Listing on the National Register of Historic Places? Kathy Ray made the motion. Paul Smith seconded. All in favor, for the Criteria for Listing on the National Register of Historic Places. (2) Has public comment been included? (Yes) Karen Laban told the Commission that we have been trying to get Downtown West Monroe Historic District boundaries to the National Register of Historic Places. Paul Smith made the motion. Kathy Ray seconded. All in favor. (3) The Commission recommends that the property or properties should be listed on the National Register of Historic Places. Bruce Fleming told the Commission that they should approve the application as submitted. Bruce Fleming told the Commission that for the third (3) question he will include the minutes per attached. Karen Laban told the Commission that several people were going to the December 6, 2018 meeting for the National Register Review Committee. Bruce Fleming told the Commission he would be attending the meeting as well.

APPLICATION NO: COA-18-70000012
APPLICANT: Pat Rogers / The Flower Market
LOCATION: 204 Trenton St.
REQUEST: Requesting Certificate of Appropriateness to paint yellow, white front. The front doors will be painted black, add logo. Retail for fresh & silk wreaths, home décor, funeral sprays, and gifts (soaps, lotions, bath bombs & candles) in the Cottonport Historic District.

Pat Rogers told the Commission that she wanted to hang a sign above the awning and flower containers beside the door. Thom Hamilton wanted to know how large the sign would be. Pat Rogers told the Commission that the sign would be 4 x 4. Kathy Ray made the motion to APPROVE the Certificate of Appropriateness. Mary Keele seconded. All in favor, the Certificate of Appropriateness is granted.

APPLICATION NO: COA-18-70000013
APPLICANT: Cotton Port Property LLC
LOCATION: 215 Trenton St.
REQUEST: Requesting Certificate of Appropriateness to put up black sign with white lettering. "Shoppes at Cotton Port" in the Cottonport Historic District.

Thom Hamilton told the Commission that Tommy Block had already painted the sign, put it up and it looks good. Mary Keele made the motion to APPROVE the Certificate of Appropriateness. Kathy Ray seconded. All in favor, the Certificate of Appropriateness is granted.

APPLICATION NO: COA-18-70000014
APPLICANT: Cotton Port Property LLC
LOCATION: 302 Trenton St.
REQUEST: Requesting Certificate of Appropriateness to remove awning from front of building with plans to replace awning in the future in the Cottonport Historic District.

Thom Hamilton told the Commission Tommy Block had removed the old Trenton Appliance awning. At this time Tommy Block had made it to the meeting. Tommy Block told the Commission that he plans on doing the awning like the Walsworth Building (311 Trenton St.). Thom Hamilton told Tommy Block when he does get ready to do this job to be sure and do paperwork required. Thom Hamilton also told Tommy Block as far as colors that Bruce Fleming has color swatches. Tommy Block told the Commission he would like to do some type of gray. Thom Hamilton told the Commission and Tommy Block that his building was gray. Paul Smith made the motion to APPROVE the Certificate of Appropriateness. Patsy Edmondson seconded. All in favor, the Certificate of Appropriateness is granted.

APPLICATION NO: COA-18-70000015
APPLICANT: Marcia Donald
LOCATION: 304 Trenton St.
REQUEST: Requesting Certificate of Appropriateness to remove and replace existing awning and paint brick in the Cottonport Historic District.

Marcia Donald showed the Commission some pictures of the brackets for the awning, the brick will be painted Divine White, with a French style hanging sign. Mary Keele made the motion to APPROVE the Certificate of Appropriateness. Patsy Edmondson seconded. All in favor, the Certificate of Appropriateness is granted.

In other business, Jay Howell wanted to talk to the Commission about the lot he had bought about 18 months ago 200 Trenton St., and he wanted to do something in Antique Alley. Jay Howell told the Commission that he felt Antique Alley needed more family entertainment. The blending of antique and modern business is something that must be done. I would propose a Food Truck Park but its really a destination of entertainment, music and outdoor movie theater. The Food Truck would be another way of entering other brands, I’m in the restaurant business myself and I don’t want to be sitting on this lot another four years and nothing happen. I’m wanting to see what the historic codes and restrictions in the downtown area. I put a video together and showed it to Courtney Hornsby. Bruce Fleming told Jay Howell he had sent it to the Commission. Jay Howell told the Commission that the shipping container is something he sees a lot of in these types of settings. They don’t sometimes fit the architecture but sometimes that’s a good thing. Jay Howell told the Commission that after showing the video to Courtney Hornsby she suggested he speak with the Commission with Building and Zoning. Jay Howell wanted to know if anyone knew of any shipping containers that were in the area. Thom Hamilton told him that he didn’t know of any. Thom Hamilton told Jay Howell that it would seem to him that this would go before the Planning Commission, with Bruce Fleming office, building, attorney and Mayor Mitchell to see if we can work an ordinance in as of right now, I don’t believe we have one but it’s not to say we couldn’t do it. We do have a food truck ordinance but that’s for mobile food trucks. Bruce Fleming told the Commission it was his understanding that the food trucks would come in and out every day. Jay Howell told the Commission that he had not worked all the logistics out with the guys that have mobile food trucks, we would have ability to move in and out of the lot but realistically it would probably be weekly. As a consumer I would want to know what food trucks are going to be there and I would have a good mix with a long term like a month at a time. Most of these guys have on going engagements that they are committed to. Kathy Ray wanted to know what would happen if only one food truck showed up. Jay Howell told the Commission that he would have the guys sign a lease saying like 45 days out of 60 they would have to be there. In my video I have the shipping container with a band playing on top and then we would have restrooms provided. Most of the time at night Antique Alley is shut down nothing to do and it’s a shame but with the shipping container we could always have a band. Thom Hamilton told Jay Howell he would need to get with Karen Laban because she is over the Antique Alley Merchant Association, they own the Antique Alley branding. Thom Hamilton told Jay Howell that the Commission is just there to protect the Historic nature of the area. Bruce Fleming wanted to know with the food trucks being mobile where would the shipping container come in. Jay Howell told the Commission the storage container would be bathrooms with an iron structure with a balcony on top. Bruce Fleming told Jay Howell then that would fall to the Planning Commission and the building department. Bruce Fleming also told the Commission as far as food trucks coming in and out that it is a permitted use. Thom Hamilton told the Commission that it was permitted but on the streets. Bruce Fleming gave Jay Howell a form for Planning Commission.

As there was no further business to be discussed, the meeting was adjourned.